



## Adviser/Senior Adviser, Policy

### Job role

To advise and assist the Senior Manager, Policy with developing and implementing legislation, policies, procedures and guidance, with which financial services businesses and other registered businesses are required to comply. This includes appropriate prudential, conduct of business, and anti-money laundering/countering the financing of terrorism/countering proliferation financing standards.

### Position type

- › Fixed term – 6 month period
- › 37 hours

### Team/Division

- › Based in the Policy Division
- › Reports to Senior Manager, Policy.

### Your role and responsibilities

- › Assists with the development of the regulatory regime and designs appropriate strategies and policies
- › Takes a lead or supporting role in relevant divisional policy and project work. Examples of this include:
  - › Research, monitoring, reviewing and evaluating policy and its impact on service delivery and performance
  - › Drafting, liaising with key stakeholders on consultations, and finalising key future changes to legislation, codes and policy
  - › Contributing to the Island's response to European directives (liaising with other regulators and international bodies where appropriate)
  - › Assisting the Island to ensure its regulatory regime is in compliance with international standards such as the FATF Recommendations and the IOSCO principles

- › Helping prepare for, and taking a lead role in, any independent assessment of the Island's regulatory regime
- › Supporting the JFSC's financial education strategy.
  
- › Establishes and maintains formal and informal exchange of information with other regulatory authorities and international regulatory bodies. This may include travel
- › Supports and provides expert advice on policy initiatives, best practice/key developments and legislation/statutory responsibilities to ensure proper understanding of requirements
- › Liaises and develops relationships with key stakeholders, including relevant professional bodies (such as Government of Jersey, Jersey Finance and other industry bodies)
  - › Manages and contributes to projects on behalf of the Senior Manager and/or Head of Unit
- › Undertakes additional tasks to support the JFSC's project and development and change objectives.

### For this role you will need

#### Knowledge and experience:

- › A strong financial services background, with a particular focus on financial crime law and regulation
- › A good understanding and practical experience of regulatory processes
- › Advanced knowledge of Microsoft Office and other relevant desktop applications is essential
- › A proven track-record of delivering results through team-based working
- › Educated to graduate level or equivalent, whilst holding a full professional qualification or a recognised technical/legal qualification.

#### Other significant role requirements:

- › Strong communication skills
- › Self-motivated
- › Strong interpersonal skills

#### Critical competencies - behaviours and abilities required for the role:

- › Achieving Excellence (Advanced)
- › Communicating Effectively (Intermediate/Advanced)
- › Demonstrates Expertise (Advanced)
- › Planning and Organising (Intermediate/Advanced)
- › Commercial/ Political awareness (Intermediate/Advanced)
- › Teamwork (Intermediate/Advanced).



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+44 (0)1534 822000



PO BOX 267, 14-18 Castle Street,  
St Helier, Jersey JE4 8TP

To apply for any vacancies at the JFSC, submit an application form along with your CV to [careers@jerseyfsc.org](mailto:careers@jerseyfsc.org)

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